



**UNITED REPUBLIC OF TANZANIA
MINISTRY OF NATURAL RESOURCES AND TOURISM
NATIONAL COLLEGE OF TOURISM
ARUSHA CAMPUS**



P.O. Box 6127
Nairobi Road - Sakina
Arusha, Tanzania

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Website: www.tourismcollege.go

Insert a photo here

APPLICATION FORM 2017/2018

S/No NCTAR/SEP/2017

1.	PERSONAL DETAILS
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- First Name: Middle Name: Surname:
- Sex: (male/female) Marital Status: Date of Birth:
- Country of Birth: Citizenship:
- Permanent Address:
- Telephone: Email:

2.	COURSE SELECTION
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- | | | |
|---|---------|--------------------------|
| Technician Certificate in Hospitality Operations | 2 years | <input type="checkbox"/> |
| Technician Certificate in Front Office Operations | 2 years | <input type="checkbox"/> |
| Technician Certificate in Food and Beverage Service | 2 years | <input type="checkbox"/> |
| Technician Certificate in Food Production | 2 years | <input type="checkbox"/> |
| Technician Certificate in Pastry and Bakery Production | 2 years | <input type="checkbox"/> |
| Technician Certificate in Housekeeping & Laundry Operations | 2 years | <input type="checkbox"/> |

Note: Tick your favorite choice

3. EDUCATION BACKGROUND		
LEVEL	NAME OF INSTITUTION / SCHOOL	Year Attended From To
College		
"A" Level		
"O" Level		
Any Other		

4.	APPLICATION REQUIREMENT
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Entry requirements for the Technician Certificate Programme are:

Certificate of Secondary Education with four (4) passes excluding religious subjects

5.	APPLICATION CHECK LIST
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- i) Application fee / receipt of 20,000/- Tshs. **NON REFUNDABLE**
- ii) Recent colored passport size photocopy (Light blue background)
- iii) Photocopies of your **ACADEMIC CERTIFICATES** and **Transcripts**
- iv) Certified Copy of **Birth Certificate**
- v) Deadline for submission is: **20th August, 2017**

6.	SPONSORSHIP
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- Name of Sponsor: Occupation: Signature:
- Date: Address: Tel/Mobile: Email:

7. DECLARATION

I declare that I have read and accepted the information in this form. I agree to abide to all Rules and Regulations

Put forth by the Management of the National College of Tourism

And hereby declare that the information given herein is true, accurate and complete. I ACCEPT THAT IF I DO NOT COMPLY WITH THESE REQUIREMENTS, THE COLLEGE SHALL CANCEL MY APPLICATION AND I SHALL HAVE NO CLAIM AGAINST THE NATIONAL COLLEGE OF TOURISM

Name..... **Signature**..... **Date**.....

8 PUBLICITY SURVEY

Please fill the following survey, to assist College's publicity programme.

- 1. How did you get information about National College of Tourism?
 - TV
 - RADIO
 - NEWSPAPER
 - AT THE COLLEGE CAMPUSES
 - COLLEGE WORKERS
 - COLLEGES WEBSITE
 - OTHER (Specify)

2. Which media could easily be available/accessible to you (specify)

3. Which New programme (s) / courses (s) should NCT introduce (Please specify)

4. Any other recommendations

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FEE STRUCTURE FOR THE ACADEMIC YEAR 2017/2018

SN	Description	Certificate Course	Remarks
1.	Tuition Fee	1,200,000	Per Year
2.	Excursion Fee	100,000	Once
3.	Examination Fee	100,000	Per Year
4.	Caution Money	50,000	Once
5.	Students Union Contribution	10,000	Per Year
7.	Students Identity Card	7,000	Once
	TOTAL	1,467,000/-	Non Refundable

College Bank Account Details:

Account Name: National College of Tourism
Account Number: **014103017754**
Bank Name: NBC LTD Arusha Branch

NB:

The fees is subject to change with notice.

10	DIRECT COSTS TO STUDENTS:
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- The College has a private catering service which is optional for any student at the cost Tzs. 400,000/= per year.
- Hostels are available at Ts. 400,000/= per year. The contact number is 0784348574.

COLLEGE UNIFORMS FOR ALL STUDENTS

SN	DESCRIPTION	AMOUNT
1	1black trouser, 1blue shirt, and 1black coat	120,000/-
2.	College T-Shirt	20,000/-
TOTAL		140,000/=

COURSE UNIFORMS:

- FRONT OFFICE OPERATIONS
- FOOD AND BEVERARE SERVICES
- HOUSEKEEPING AND LAUNDRY

SN	DESCRIPTION	AMOUNT
1.	Girls: 1 sket, 1 white shirt and 1Scarf	50,000/=
	Boys: 1 black trouser, 1 White shirt and 1 Black tie	55,0000/=

- FOOD PRODUCTION
- BAKERY AND PASTRY PRODUCTION

SN	DESCRIPTION	AMOUNT
1.	Kitchen Uniform 2 White jackets, 1 checked trouser, 1 apron, 1 cap and 1 scarf	120,0000/=

NB:

The college has appointed Mr. Lema of Tel. 0784 809522 to make uniforms as per the college requirements. Kindly reach Mr. Lema for uniform payments and measurements before the college opens.

WELCOME TO THE NATIONAL COLLEGE OF TOURISM!!